

**SIR ELLIS KADOORIE SECONDARY SCHOOL (WEST KOWLOON)**

**Annual School Plan 2022/2023**

Theme: Optimize Learning, Maximize Potential

Major Concern 2: **Empowering students to be upright citizens**

Targets	Strategies/Tasks	Success Criteria	Method of Evaluation	Time Scale	People in Charge	Resources Required
A. To reinforce students' positive values and attitudes including law-abidingness, integrity, respect and empathy	<b>1. To strengthen students' core values</b>					
	a. <b>Flag-raising ceremony</b> and promotion of core values in morning assembly will be conducted.	<ul style="list-style-type: none"> <li>• <b>Flag-raising ceremonies are conducted and relevant messages are delivered in morning assembly weekly.</b></li> </ul>	<ul style="list-style-type: none"> <li>• Records</li> <li>• Students' feedback</li> <li>• Teachers' observation</li> </ul>	<ul style="list-style-type: none"> <li>• Whole year</li> </ul>	<ul style="list-style-type: none"> <li>• Career Education Committee</li> <li>• Discipline Committee</li> <li>• ECA and Student Activities Committees</li> <li>• Environmental Education Committee</li> <li>• Guidance Committee</li> <li>• Health &amp; Sex Education Committee</li> <li>• MCNE Committee</li> <li>• National Security Education Committee</li> <li>• Service Education</li> <li>• <b>Flag-raising Team</b></li> <li>• Morning Assemblies</li> <li>• Class period &amp; Monthly Calendar</li> <li>• Class Teachers</li> </ul>	<ul style="list-style-type: none"> <li>• Funding</li> <li>• Clerical support</li> <li>• Technical support</li> </ul>
	b. Theme-based class periods will be arranged.	<ul style="list-style-type: none"> <li>• Structured theme-based class periods are arranged <b>3 times per term</b> in junior and senior forms.</li> </ul>				
	c. Student-oriented programmes and activities will be organized.	<ul style="list-style-type: none"> <li>• At least 3 student-oriented programmes and activities are organized in junior and senior forms respectively.</li> </ul>				
	d. Inter-class Display Board Competition will be held.	<ul style="list-style-type: none"> <li>• At least 70% of classes join the competition.</li> </ul>				
	e. Reward Scheme will be implemented to recognize students with good behavior.	<ul style="list-style-type: none"> <li>• Reward scheme is implemented and <b>awards are given to students.</b></li> </ul>				

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<b>2. To nurture students' spirit in contributing to the community</b>						
	a. School services will be arranged to uniform teams.	• At least 1 school service is arranged to uniform teams.	• Records	• Whole year	• Service Education Committee • Uniform teams	• Funding • Clerical support • Technical support • NGOs support
	b. Volunteer trainings and community services will be co-organized with NGOs for S.4 and S.5 students in OLE lessons.	• Structured volunteer training workshops are conducted in OLE lessons.	• Records		• Service Education Committee • OLE lessons i/c	
	c. <b>Volunteer mentorship programme will be implemented.</b>	• 70% of participants are satisfied with the programme.	• Students' feedback • Teachers' observation		• Service Education Committee	
	d. Service Award Scheme will be implemented.	• 65% of the participants successfully complete the scheme.	• Records		• Service Education Committee	
	e. Joint school service project will be organized.	• At least 1 joint school service project is organized.	• Records		• Service Education Committee	
<b>3. To promote Information Literacy</b>						
	Student-oriented activities will be organized.	• At least 3 activities are organized.	• Students' feedback • Teachers' observation • Records		• Career Education Committee • Discipline Committee • Guidance Committee • Health & Sex Education Committee • MCNE Committee • CIT & ICT Department • CS Department • L&S Department	• Funding • Clerical support • Technical support • NGOs support

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B. To promote career development of students for actualizing their potential and engaging them in setting clear life goals	<b>1. To foster students' self-understanding and explore their potential</b>					
	a. School-based workshops on personal development will be arranged.	<ul style="list-style-type: none"> <li>• Goal-setting Campaign is conducted and students' habit of goal-setting is cultivated.</li> <li>• Personality test is conducted in S.1 and S.4 respectively.</li> </ul>	• Records	• Whole year	<ul style="list-style-type: none"> <li>• Career Education Committee</li> <li>• Guidance Committee</li> <li>• Student Support for SEN committee</li> <li>• Class teachers</li> </ul>	<ul style="list-style-type: none"> <li>• Funding</li> <li>• Clerical support</li> <li>• Technical support</li> </ul>
	b. Exploration of students' potential through uniform teams and diversified programmes will be promoted for S.1 to S.3 students.	<ul style="list-style-type: none"> <li>• 65% of students participate in at least one of these activities.</li> </ul>			<ul style="list-style-type: none"> <li>• ECA and Student Activities Committees</li> <li>• Uniform teams</li> <li>• PE Department</li> </ul>	
	<b>2. To seek various learning and career opportunities for students by maintaining close liaison with alumni, NGOs and parents</b>					
	a. An array of life planning programmes will be held.	<ul style="list-style-type: none"> <li>• At least 5 life planning programmes are organized.</li> </ul>	<ul style="list-style-type: none"> <li>• Records</li> <li>• Students' feedback</li> <li>• Teachers' observation</li> </ul>	• Whole year	<ul style="list-style-type: none"> <li>• Career Education Committee</li> <li>• Student Support for SEN Committee</li> </ul>	<ul style="list-style-type: none"> <li>• Funding</li> <li>• Alumni support</li> <li>• Parental support</li> <li>• Clerical support</li> <li>• Technical support</li> <li>• NGOs support</li> </ul>
	b. Alumni, NGOs or parents will be invited to share study skills and job experiences with students.	<ul style="list-style-type: none"> <li>• Alumni, NGOs or parents are invited to share with students.</li> </ul>			<ul style="list-style-type: none"> <li>• Alumni Association</li> <li>• Career Education Committee</li> <li>• PTA</li> </ul>	

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C. To provide opportunities for students to understand the latest development of Hong Kong society and China	<b>1. To enable students to understand the latest development of Hong Kong society and China</b>					
	a. The development of <b>arts and culture, health services, environmental protection and youth development</b> in Hong Kong and Mainland will be shared.	<ul style="list-style-type: none"> <li>• <b>1 piece of information is shared with students by each committee or department.</b></li> </ul>	<ul style="list-style-type: none"> <li>• Records</li> <li>• Students' feedback</li> <li>• Teachers' observation</li> </ul>	<ul style="list-style-type: none"> <li>• Whole year</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Career Education</b></li> <li>• <b>Environmental Education</b></li> <li>• <b>Health &amp; Sex Education</b></li> <li>• MCNE Committee</li> <li>• <b>VA Department</b></li> </ul>	<ul style="list-style-type: none"> <li>• Funding</li> <li>• Clerical support</li> <li>• Technical support</li> </ul>
	b. Mainland Cultural Exchange Programme is organized.	<ul style="list-style-type: none"> <li>• 70% of participants are satisfied with the programme.</li> </ul>			<ul style="list-style-type: none"> <li>• Cultural Exchange Programme i/c</li> </ul>	
	c. Sister School Scheme is arranged.	<ul style="list-style-type: none"> <li>• 70% of participants are satisfied with the scheme.</li> </ul>			<ul style="list-style-type: none"> <li>• Sister School Scheme i/c</li> </ul>	
	<b>2. To strengthen the concept of national security among students</b>					
	Student-oriented activities will be organized.	<ul style="list-style-type: none"> <li>• <b>At least 2 activities are organized.</b></li> </ul>	<ul style="list-style-type: none"> <li>• Records</li> <li>• Students' feedback</li> <li>• Teachers' observation</li> </ul>	<ul style="list-style-type: none"> <li>• Whole year</li> </ul>	<ul style="list-style-type: none"> <li>• National Security Education Committee</li> <li>• MCNE Committee</li> </ul>	<ul style="list-style-type: none"> <li>• Funding</li> <li>• Clerical support</li> <li>• Technical support</li> </ul>
	<b>3. To explore career opportunities in the Greater Bay Area</b>					
	a. Career opportunities in the Greater Bay Area will be seized for senior form students.	<ul style="list-style-type: none"> <li>• School admission or employment scheme are introduced to senior form students.</li> </ul>	<ul style="list-style-type: none"> <li>• Records</li> </ul>	<ul style="list-style-type: none"> <li>• Whole year</li> </ul>	<ul style="list-style-type: none"> <li>• Career Education Committee</li> </ul>	
	b. Information of career opportunities in the Greater Bay Area will be displayed and delivered to senior form students.	<ul style="list-style-type: none"> <li>• Information is displayed and delivered to senior form students.</li> </ul>				