

**Sir Ellis Kadoorie Secondary School (West Kowloon)**

Use of Support Grant for Enhanced Chinese Learning and Teaching for NCS students (2025/2026)

**Programme Plan**

<b>Achievement Targets</b>	<b>Strategies / Tasks</b>	<b>Time Scale</b>	<b>Success Criteria</b>	<b>Method of Evaluation</b>	<b>People Responsible</b>	<b>Resource Required</b>
1. To create an inclusive learning environment to enhance NCS students' learning ability in Chinese	1. To employ 2 teaching assistants (TAs) for the NCS Chinese Department to -- organize lunch time/ after-school/ holiday tutorial classes, Chinese Club activities, Reading Club and community service -- prepare extra learning materials for students and help the department with administration work as required -- catering NCS students in DSE Chinese classes 2. To employ 3 temporary teachers for the NCS Chinese Department to -- conduct summer academic programme, tutorial programme for S.1 to S.6 students, form the uniform team, provide student support for SEN Committee and promote community service -- develop IT teaching materials	Sept 2025 to Aug 2026	<ul style="list-style-type: none"> <li>● Lunch time/ after-school / holiday tutorial and learning Chinese Workshop and Reading Club are organized</li> <li>● The adapted DSE Chinese class for NCS students are established in S.1, S.2 &amp; S.3</li> <li>● Extra worksheets are prepared to help NCS students cope with their studies in Chinese</li> <li>● At least three activities are organized in Chinese Clubs/ Chinese Week</li> <li>● 70% of the participating students agree that these programmes are able to help them learn Chinese effectively</li> </ul>	<ul style="list-style-type: none"> <li>● Attendance record of lunch time/ after-school/ holiday tutorial classes</li> <li>● S.1 to S.3 timetable</li> <li>● S.1 to S.3 Adapted DSE Chinese class lists</li> <li>● Student Assignment Inspection</li> <li>● Observation from teachers of NCS Chinese Department</li> <li>● Feedback from students and teachers</li> </ul>	<ul style="list-style-type: none"> <li>● Head of NCS Chinese Department</li> <li>● Head of Chinese Department</li> <li>● Other teachers involved</li> </ul>	<ul style="list-style-type: none"> <li>● Salary of 2 TAs + MPF (\$476,154)</li> <li>● Salary of 3 temporary teachers +MPF (\$1,313,373)</li> <li>● Expenses for buying service for learning Chinese workshop for NCS students (\$100,000)</li> <li>● Expenses for buying service for providing Chinese learning class, Chinese class for newly arrival NCS students (\$49,000)</li> </ul>

Achievement Targets	Strategies / Tasks	Time Scale	Success Criteria	Method of Evaluation	People Responsible	Resource Required
2. To support the NCS students to learn Chinese through enhancement programmes	1. To employ teaching assistants and temporary teachers to support the implementing of “Language-across-the Curriculum”, joint school activities and running of Chinese enhancement programmes for NCS students.  2. To buy service of learning Chinese Workshop for NCS students	Sept 2025 to Aug 2026	<ul style="list-style-type: none"> <li>At least two collaboration in cross-curriculum teaching in Chinese and another subject department.</li> <li>At least one uniform speaking practice in school is organized</li> </ul>	<ul style="list-style-type: none"> <li>Record of work</li> <li>Observation from teachers of NCS Chinese Department</li> <li>Feedback from instructors, students and teachers</li> </ul>	<ul style="list-style-type: none"> <li>Head of NCS Chinese Department</li> <li>Other teachers involved</li> </ul>	1

**Estimated Total: 1,938,527.00**