

Sir Ellis Kadoorie Secondary School (West Kowloon)

Admission Application for S.1 Discretionary Places (DP) Allocation for 2024/2025

Guidelines

- A) The maximum number of S.1 Discretionary Places available for application is: 31
- B) Each applicant can only apply to TWO secondary schools. Multiple applications will result in the forfeiture of all rights to a discretionary place.
- C) The School's admission criteria and weightings are as below:

Admission Criteria	Weightings (%)
1. Discretionary Places Rank Order List (Provided by EDB)	45%
2. Internal Assessment:	
i) Conduct	25%
ii) Language Abilities	15%
iii) Awards/Interests/Services	10%
iv) Family Link with the School	5%

- D) The application period is from **2 January 2024 (Tuesday) to 16 January 2024 (Tuesday)**. Application form can be downloaded from the school's webpage or collected in person at the school office. Applicants can submit the paper form application form and documents at the school office or submit the application via SSPA e-platform within the above-mentioned period together with the required documents listed. Mailed application is not accepted. Late applications and incomplete forms will not be processed.

Office Hours: Monday to Friday: 8:30 a.m. to 4:00 p.m.
 Saturday: 9:00 a.m. to 12:00 noon

- E) All applicants should attach the following when handing in their application form. (Items 1, 2 and 3 must be submitted.)
- 1. The Application Slip for S.1 Discretionary Places issued by the Education Bureau (EDB) (Including the EDB Copy, School Copy and Parent Copy).**
 - 2. The photocopy of the HK ID Card. Please bring along the original copy for verification.**
 - 3. The photocopies of school report cards of the TWO latest examinations from their former school.**
 - Copies of the supporting documents for the ECA performances listed in item 2 on p.2 of the application form. (*Note: Applicants should NOT submit any recommendation letters from their primary schools.*)
 - Copy of valid travel documents or valid documents issued by the HKSAR Immigration Department (for applicants who have just newly arrived Hong Kong)
 - A self-addressed and stamped reply envelope with the applicant as the addressee.
- F) An interview will be arranged in February for selection purpose. Further notices will be given when handing-in the application form. Successful applicants are included in the List of Successful Applicants for DP of our school and parents will receive a letter and phone call from the school on 27 March 2024 (Friday). All Secondary School Places Allocation (SSPA) results including the admission results of Discretionary Places (DP) and Central Allocation (CA) will be released by the Education Bureau on 9th July 2024.
- G) **Unsuccessful applicants in the Discretionary Place Allocation stage can also place our school on the list when submitting Secondary One Choice of Schools Forms for Central Allocation through**

their primary schools.

官立嘉道理爵士中學(西九龍) 中一自行分配學位 2024/2025

一、本校可供申請的自行分配中一學位為 31 人。

二、每位申請人只可申請兩所中學，超出申請上限，其申請資格將會被取消。

三、收生準則

收生準則	比重 (百分比)
1. 申請學生成績之次第名單 (由教育局提供)	45%
2. 學校內部評估:	
甲) 操行	25%
乙) 語言能力	15%
丙) 獎項/課外活動或興趣/服務紀錄	10%
丁) 兄姊或父母就讀本校	5%

四、自行分配學位申請日期為 2024 年 1 月 2 日 (星期二) 至 2024 年 1 月 16 日 (星期二)。

申請表可於學校網頁下載或到本校索取。填寫紙本申請表及文件後，可親身到本校或透過「中一電子派位平台」提交網上申請表。本校不接受郵遞申請。限期後收到的或未填妥表格的申請將不獲處理。

學校辦公時間 — 星期一至五: 上午 8:30 – 下午 4:00

星期六: 上午 9:00 – 中午 12:00

五、申請人請將「中一自行分配學位申請表」，連同以下文件 (***1, 2, 3 項必須提交**) 於截止日期前提交。

- * 1. 中一自行分配學位各項存根：教育局存根、學校存根及家長存根。
- * 2. 香港身份證影印本
- * 3. 最近兩次考試成績表影印本
- 4. 列於申請表第二頁第二項之課外活動表現紀錄的證明文件影印本
(註: 申請人無須提交小學發出的推薦信)
- 5. 有效旅行證件影印本 (適用於新來港人士)
- 6. 回郵信封 (信封上須寫上學生全名)

六、面試將於二月進行，詳情將於提交申請表時通知。獲取錄的學生將於 2024 年 3 月 27 日 (星期三) 收到由校方發出的獲取錄通知書和電話通知。學生將會納入《自行分配學位正取學生名單》之中。教育局將於 2024 年 7 月 9 日中學學位分配放榜時，公布自行分配學位及中央派位之結果。

七、假如申請人於「中一自行分配學位」階段未獲取錄，申請人仍可經教育局統一派位程序獲分配中一學位。故申請人填寫「選擇學校表格」時，仍可將本校列於表內。