



SIR ELLIS KADOORIE SECONDARY SCHOOL (WEST KOWLOON)

No. 22 Hoi Fan Road, Tai Kok Tsui, West Kowloon.

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Parents' Letter No. 7

2 December 2024

Dear Parents/Guardians,

S.1 After-school Revision Support Class, S1-S3 Christmas Tutorial Classes, S1-S5 Half-yearly Examination, P.6 Information Day & Open Day and Dress Casual Day

Please be informed of the following matters:

1. S.1 After-school Revision Support Class

In order to cultivate students' serious attitude towards studying and preparation for examination, it is compulsory for all S.1 students to attend the two sessions of the After-school Revision Support Class in their home rooms under the supervision of our teaching staff. Details are as follows.

Date: Wednesday, 11 Dec 2024

Wednesday, 18 Dec 2024

Time: 3:35 pm- 4:10 pm

Venue: Home rooms of S.1 classes

2. S.1–S.3 Christmas Tutorial Classes (20, 23, 24 Dec 2024)

In order to strengthen the foundation in the three core subjects: English Language, Chinese Language and Mathematics, and to facilitate students' revision for the coming Half-yearly Examination, the school will offer Holiday Enhancement Classes for S1 to S3 students on 20, 23 and 24 Dec 2024 from 9:00am to 12:30pm.

Certificates of Completion will be awarded to those students who have completed the course(s) with an attendance rate of at least 80% together with the completion of all assignments. As recognition of their effort on attending extra lessons during holiday, **bonus marks granted to students will be raised to 15% towards their continuous assessment marks in the Half-yearly Examination in the subject tutorial classes they have completed.**

Students with their parents' consent to attend must complete the Google Form in the link below or scan the QR Code for enrolment. The enrolment will be closed on **9 December 2024**. Details of the classes are summarized on the attached table.

Please note that all school rules, punctuality and attendance measures are applicable as on normal school days. If students are absent, parents will be informed. As the school tuck shop will not operate on non-school days, students are advised to bring their own water and snacks for their consumption during recess time. Ball games are not allowed. Students should leave the school after the completion of the tutorial classes at 12:30pm. For enquiries, you may contact Ms. Dunn / Ms Jenny Yu at 2576 1871.

Link & QR code of Enrolment Form for Christmas Holiday Tutorial Classes 2024:

https://docs.google.com/forms/d/e/1FAIpQLScPwFL6dUj4OpI26jPJsb-9bjaiAHEELdV46CNPAAEatiSCmNw/viewform?usp=pp_url



Christmas Holiday Tutorial Classes on Chinese, English and Mathematics (S1-S3)

Please note that students are requested to stay in their respective floor during recess times.

	Course No.	Subject	Date	Time	Venue
S.1 (1/F)	S1_Math	Mathematics	20, 23, 24 Dec	9:00 a.m. – 10:00 a.m.	Rm 103
	1st Recess (10:00am-10:15am)				
	S1_Eng	English	20, 23, 24 Dec	10:15 a.m. – 11:15 a.m.	Rm 103
	2nd Recess (11:15am-11:30am)				
	S1_NCSC S1_Chi	NCS Chinese, Chinese	20, 23, 24 Dec	11:30 a.m. – 12:30 p.m.	Rm 102
S.2 (2/F)	S2_NCSC S2_Chi	NCS Chinese, Chinese	20, 23, 24 Dec	9:00 a.m. – 10:00 a.m.	Rm 202
	1st Recess (10:00am-10:15am)				
	S2_Math	Mathematics	20, 23, 24 Dec	10:15 a.m. – 11:15 a.m.	Rm 203
	2nd Recess (11:15am-11:30am)				
	S2_Eng	English	20, 23, 24 Dec	11:30 a.m. – 12:30 p.m.	Rm 203
S.3 (3/F)	S3_Eng	English	20, 23, 24 Dec	9:00 a.m. – 10:00 a.m.	Rm 303
	1st Recess (10:00am-10:15am)				
	S3_NCSC S3_Chi	NCS Chinese, Chinese	20, 23, 24 Dec	10:15 a.m. – 11:15 a.m.	Rm 302
	2nd Recess (11:15am-11:30am)				
S3_Math	Mathematics	20, 23, 24 Dec	11:30 a.m. – 12:30 p.m.	Rm 303	

3. S1-S5 Half-yearly Examination 2024/2025

The captioned examination begins on Friday, 3 January 2025 and ends on Friday, 17 January 2025. Copies of the Examination Timetable and Examination Regulations and Reminders are enclosed for your reference. The timetable for the oral examination will be posted on the classroom notice board.

(i) Please note that the results of the Half-yearly Examination and Yearly Examination will be considered for promotion to the next higher form. The following criteria are used in the promotion exercise:

- (a) *Academic results,
- (b) Conduct,
- (c) Attendance,
- (d) Social service,
- (e) Contribution to the school,
- (f) ECA performance,
- (g) Awards accrued, etc.

* The academic results will be based on the Grand Total calculated as shown below:

$$\text{Grand Total} = \frac{1}{3} \times \text{Half-yearly Exam Result} + \frac{2}{3} \times \text{Yearly Exam Result}$$

(ii) The examination syllabi for different subjects will be posted on the school webpage on 6 December 2024. For enquiries in connection with the Examination, please contact Mr. TONG Yat-ting, teacher i/c of Internal Examination at 25761871.

4. P.6 Information Day & Open Day

Our school P.6 Information Day and Open Day will be held on Friday, 13 December 2024 and it is my pleasure to invite you and your family members to take part in our Open Day celebrations. Various events, activities and performances will be organized and you are welcome to pay a visit to school to enjoy the celebrations.

13 December 2024 (Friday)

- There will be various activities. Students should attend school according to the following table:

Students Concerned	Time
Student helpers and performers only	8:45 am – 12:00 noon
All S.1 to S.6 Students	1:50 pm – 3:40 pm

- Student helpers and performers have to return to school at 8:45 am and report to the teachers in charge of their duties. *(Parents of these student helpers and performers will be informed in due course).*

Details of our P.6 Information Day and Open Day events and activities are as follows:

Date	Time	Event / Activity
13 December 2024 (Friday)	9:45 am – 10:30 am	Opening Ceremony
	10:45 am – 12:00 noon	Workshop (for P.6 students)
	12:00 noon – 1:50 pm	Lunch
	1:50 pm – 2:00 pm	Lining up & 1 st Roll Call (S1 – S6 Students) in playground
	2:00 pm – 2:30 pm	Entertainment Programme (School Hall)
	2:30 pm – 3:30 pm	Workshop/Fun Fair
	3:30 pm – 3:40 pm	2 nd Roll Call (S1 – S6 Students) and Dismissal in playground

I look forward to welcoming you at school very soon.

5. **Dress Casual Day for the Community Chest of Hong Kong 2024**

On 19 December, Thursday, our school and the Community Chest of Hong Kong will co-organize a territory-wide Dress Casual Day and invite all students to participate. On this day, instead of school uniforms, students may wear casual clothes or their national costumes to school. The school requires that clothing and appearance should be clean, decent and modest.

The following guidelines should be observed and students who fail to comply may be required to return home:

- a) Clothes should fit properly;
- b) Low cut, midriff, halter neck, off-the-shoulder, spaghetti strap tops and sari with short tops are not allowed;
- c) Trousers should be in good condition;
- d) Shorts, skirts and dresses should be of approximately knee length;
- e) Shoe heels should not be higher than 1 inch; Slippers are not allowed;
- f) Hair should not be coloured in any way and should be tied up properly for girls;
- g) No ear rings for boys.

If students wish to take part in the Dress Casual Day, the suggested **donation** will be **\$10 (NO COINS)** to the Community Chest. Participants will receive a special *sticker*. Kindly complete and return the reply slip, together with your donation, to the Donation Counter to receive a special sticker on **16, 17 and 18 December 2024**. I would like to thank you for your support of this worthwhile event.

Yours faithfully,



LEE Tung-ching
Principal

This Parents' Letter can be found on our school homepage (<http://www.seksswk.edu.hk/>) and eClass Parent App.

官立嘉道理爵士中學（西九龍）
二零二四至二零二五年度第七號家長信撮要 (詳情請參閱英文版)

2024年12月2日

各位家長/監護人：

1. 中一課後溫習支援班

為培養學生認真的學習態度，並鼓勵他們努力溫習準備考試，所有中一學生須參加兩堂由本校老師教授的課後溫習支援班，詳情如下：

日期：2024年12月11日(星期三)

2024年12月18日(星期三)

時間：下午3時35分至4時10分

地點：中一各班所屬班房

2. 中一至中三級聖誕節假期補習班 (2024年12月20、23、24日)

為提升學生的學業成績，幫助學生準備應付上學期考試，本校將在聖誕節假期期間為所有中一至中三的同學開設補習班。日期是2024年12月20、23、24日上午9:00至下午12:30，本校提供三個核心科目的課程：中文、英文和數學，同學可以選擇適合他們需要的科目報讀。

經家長同意參加的學生必須填寫連結中的 Google 表格，或掃描二維碼進行申請手續。2024年12月9日截止報名。有關各級補習班的詳情和時間表，請參閱本家長通訊的英文版。同學如能達到80%出席率，並完成指定習作，將獲頒發證書，並調升上學期平時分15%以作鼓勵。

參加補習班的同學必須遵守校規，準時上課，如無故缺席，校方將會通知家長。由於學校小食部在假日不會營業，建議學生自備飲用水和小食。嚴禁在學校操場進行球類運動。學生可在下午12:30離開學校。如有任何查詢，可致電2576 1871與鄧老師/教學助理余小姐聯絡。

3. 中一至中五級上學期考試 (2024/2025)

中一至中五級上學期考試將於2025年1月3日至1月17日期間進行。考試時間表及考試指引請參閱本通告的英文版。口試時間表將會張貼於各班的通告板上。

學生能否升級，除取決於上學期考試及學年考試成績外，下列各項因素均在考慮之列：

- (a) *學科成績
- (b) 操行
- (c) 出席率

- (d) 社會服務的表現
- (e) 對學校的貢獻
- (f) 課外活動的表現
- (g) 獲得的獎項

* 學科成績的計算方法如下：

$$\text{總分} = \frac{1}{3} \times \text{上學期考試成績} + \frac{2}{3} \times \text{學年考試成績}$$

家長可由 2024 年 12 月 6 日起透過學校網頁查閱各科的考試範圍。對於考試的安排，如有任何查詢，請致電 2576 1871 與考試組負責老師湯溢庭先生聯絡。

4. 小六學生資訊日暨學校開放日

小六學生資訊日暨學校開放日將於 2024 年 12 月 13 日(星期五)舉行，屆時將有多項不同的活動和表演，誠邀各位家長帶同家庭成員出席。

2024 年 12 月 13 日(星期五)

- 學生須按以下時段回校參與活動：

參與同學	時間
學生工作人員及參與表演的同學	上午 8:45 至 正午 12:00
所有中一至中六級學生	下午 1:50 至下午 3:40

- 學生工作人員及參與表演的同學須於上午 8:45 回校籌備開放日，並需向相關的負責老師報到。
(學生工作人員及表演同學的家長將於稍後接獲通知)

小六學生資訊日暨學校開放日活動安排如下：

日期	時間	項目/活動
2024 年 12 月 13 日 (星期五)	上午 9:45 - 上午 10:30	開幕禮
	上午 10:30 - 正午 12:00	工作坊(供小六學生參加)
	中午 12:00 - 下午 1:50	午膳
	下午 1:50 - 下午 2:00	全體中一至中六同學在操場集合及點名
	下午 2:00 - 下午 2:30	表演節目(禮堂)
	下午 2:30 - 下午 3:30	工作坊
	下午 3:30 - 下午 3:40	全體中一至中六同學在操場集合及點名後解散

歡迎家長自由參與任何活動。

5. 香港公益金便服日2024

本校與香港公益金將於12月19日（星期四）合辦便服日並邀請所有同學參加。學生可於當天不穿校服而穿著便服或民族服裝回校。學校要求學生衣著整齊，儀容得體、端莊。

學生應遵守以下準則，不遵守的學生可能會被要求回家：

- a) 衣服應合身；
- b) 不允許穿著低胸、露臍、掛脖、露肩、細肩帶上衣和短上衣紗麗；
- c) 褲子應完好；
- d) 短褲、裙子和洋裝的長度應及膝；
- e) 鞋跟不應高於1吋；不允許穿拖鞋；
- f) 頭髮不得以任何方式染色，女生應妥善紮起頭髮；
- g) 男孩不得戴耳環。

參加便服日的學生宜向公益金捐款10港元（不收硬幣）。參與者將收到一張特別貼紙，請於12月19日（星期四）便服日當天貼在身上。請填寫回條並連同捐款於2024年12月16、17和18日交回捐款櫃檯，並接收特別貼紙。衷心感謝您支持這項有意義的活動。

此家長信可於學校網頁(<http://www.seksswk.edu.hk/>)及eClass家長應用程式內查閱。

Reply Slip

Dress Casual Day for the Community Chest of Hong Kong 2024

To: Principal Sir Ellis Kadoorie Secondary School (West Kowloon)

Dress Casual Day

I would like my child to take part and enclose _____ with this reply slip. (put a in suitable box)

\$10

\$20

\$50

\$100

Other \$ _____ (Parent/Guardian should countersign next to any changes of the amount)

I would not like my child to take part

Parent's/Guardian's Signature: _____

Parent's/Guardian's Name: _____ (IN BLOCK LETTERS)

Contact phone no.: _____

Student's Name: _____ (IN BLOCK LETTERS)

Class & Class No.: _____

Date: _____

回 條

本人同意小兒/小女 參加十二月十九日（星期四）之公益金便服日，並願意捐出 _____ 元正。（可在適當處加上 ）

\$10

\$20

\$50

\$100

其他 \$ _____ (銀碼如有更改，家長必須在旁簽署作實。)

本人不同意 小兒/小女 參加。

家長簽署: _____

家長姓名: _____

聯絡電話: _____

學生姓名: _____

班別及學號: _____ ()

二零二四年 _____ 月 _____ 日